

DESCRIPTION OF FILE
Data Protection Regulation, (EU)
2016/679, 12-15 art
Created on: 2 November 2017
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1. Controller	Finnvera plc Business ID: 1484332-4
	Finnvera plc, Kuopio P.O. Box 1127 (Kallanranta 11) FI-70111 Kuopio, Finland Finnvera Plc, Helsinki P.O. Box 1010 (Porkkalankatu 1) FI-00101 Helsinki, Finland
2. Person in charge of matters related to the data file and/or contact person	Data protection officer
	Tel. +358 29 460 11 Finnvera plc P.O. Box 1010 (Porkkalankatu 1) FI-00101 Helsinki, Finland tietosuojavastaava@finnvera.fi
3. Data file name	The register of Finnvera's potential customers
4. Purpose of the processing of personal data/purpose of the data file and legal basis of processing personal data	Contact information of persons in charge at corporate customers that has been collected for offering and marketing Finnvera's corporate financing. Information is recorded in Finnvera's financing party register pursuant to Data Protection Regulation, (EU), 2016/679, 6 art: - maintaining a contract with a registered part - compliance with the statutory obligation of the controller

<p>5. Information content of the data file</p>	<p>The following information about the data subject can be recorded in the data file: - name - position in the targeted company - address and other contact details</p>
<p>6. Regular sources of data</p>	<p>- financing applications and other financing documents - Trade Register - Population Register - domestic financing party register - MEAE actors' customer data repository</p>
<p>7. Regular disclosures of data and the transfer of data to countries outside the EU or the European Economic Area</p>	<p>Pursuant to Section 7 of the Act on the Customer Data System for Enterprise Services (293/2017), data may be transferred to a data system to be accessible to the data system's legal users.</p> <p>No regular disclosures to countries outside the EU or the European Economic Area.</p>
<p>8. Principles in accordance to which the data file has been secured</p>	<p>The employees are subject to the confidentiality provisions laid down in Section 5 of the Act on the State-Owned Specialised Financing Company. In addition, the employees have committed to complying with internal information security guidelines.</p> <p>The information system that contains electronically stored data and its backup copies are located in locked facilities that are under surveillance. The hardware on which the data file is stored is protected and separated from the public network with a firewall and other technical means. The access rights of the data file are restricted with user IDs and passwords.</p> <p>Manual materials are stored in locked and guarded facilities.</p> <p>Pursuant to Section 6 of the Act on the Customer Data System for Enterprise Services (293/2017), the Ministry of Economic Affairs and Employment, acting as the technical administrator of the system, is responsible the integrity, protection and storage of the data in the system.</p>
<p>9. Rights of the data subject</p>	<p>Data subject has the right to check what information has been recorded in the personal data register, refuse to use the data or require the data to be deleted or corrected by sending a relevant request through Finnvera's e-service.</p>